

*It's a must for parents*

# Guidance on school safety aid insurance system



학교안전공제회  
School Safety Insurance Federation

# What do you want to know?



01

Guidance on school safety accident compensation system

Was there **safety accident** in school?

02

Guidance on school violence victim support system

Was there **victimization** by school violence?

03

Guidance on system to support consultative and psychotherapy for victims of school safety accident

Do you need **support for consultative psychotherapy?**

04

Guidance on the method of using school safety accident compensation support system

I want to know **application method** in more details!



01

# What is school safety accident compensation system?

It is a system for compensating school safety accident that occurred during educational activities.



Was there safety accident in school?

01

## Apply when following applies



### What is a school safety accident?

It refers to accidents or diseases that imparts physical damages to students, teaching staffs and the participants of educational activities as accidents that occurred during educational activities

「Clause 6 of Article 2 of School Safety Act」



### What are educational activities?

Intramural and extramural activities in accordance with the educational plan or policies stipulated by the educational curriculum or school principal correspond to them.

- ▶ On-site experiential activities including special, discretion, extracurricular, training and sports competition, etc.
- ▶ Participation in school classes, going to and coming from school, and events and competitions acknowledged by the school principal

「Clause 4 of Article 2 of School Safety Act」



### What are diseases that can be compensated?

- ▶ diseases that manifest due to poisoning by school meals or gas, etc
- ▶ heatstroke
- ▶ consumption and contact with foreign matter
- ▶ external trauma and injuries as the direct cause

「Article 3 of the Enforcement Decree of School Safety Act」



Was there safety accident in school?

02

## You can receive following compensations

If you are treated or have lingering disability due to school safety accident, if you need caregiver and/or if death occurs, compensation can be made.

### Medical care benefits

Claimed if you are treated for injuries or diseases arising from school safety accident

※ If needed medically, can claim nursing expenses during hospitalized treatment

### Disability benefit

Claimed if disability lingers on even after recuperation treatment has ended

### Nursing benefit

Claimed if medical nursing is necessary even after relevant treatment

### Bereaved family benefit

Claimed by the heir in the event of death due to school safety accident

### Funeral expenses

Claimed in the event of death due to school safety accident

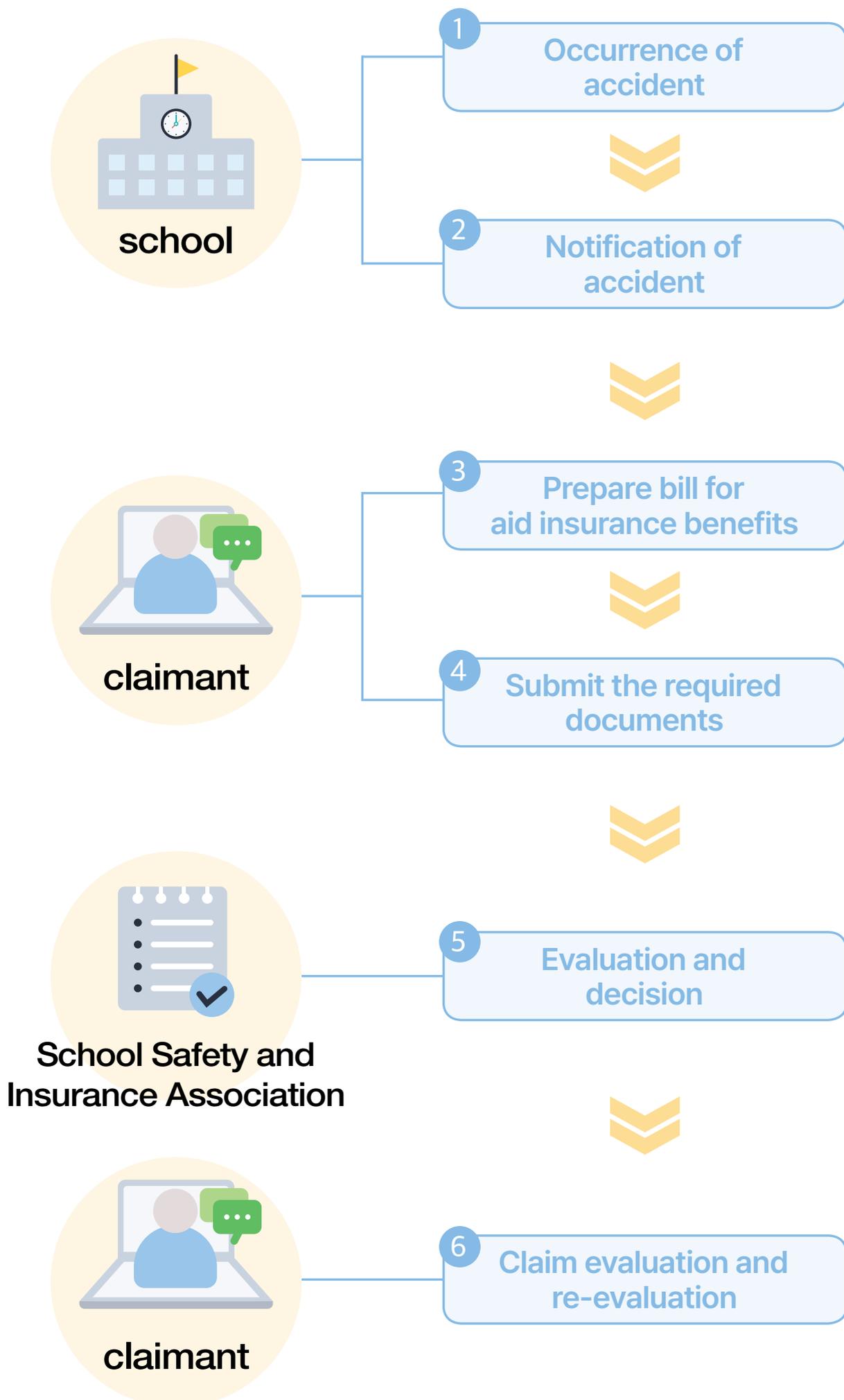
### Compensation expenses

Claimed in the event of death due to unknown cause during educational activities.

Was there safety accident in school?

03

## Compensation will proceed in the following order



# Was there safety accident in school?

04

## Claim as follows



### ? Who?

Parents(guardian, etc.) or School

### ? When?

After the school notifies the accident to the School Safety and Insurance Association, claim can be made **within 3 years** irrespective of conclusion of treatment.

※ There is no limit to the number of claims

### ? How?

Access <shool safety accident compensation support system ([www.schoolsafe.or.kr](http://www.schoolsafe.or.kr))> and fill in the claim form or download and manually complete the claim form



# Was there safety accident in school?

05

## What are the documents to be prepared?



### Requisite documents

- 1 Aid insurance benefit claim form
- 2 Medical certificate (If claim amount exceeds 500,000 KRW)
- 3 Receipt for treatment expenses paid
- 4 Detailed statement of treatment expenses
- 5 Receipt for drug expenses paid (prescription)
- 6 Document for confirmation of family relationship  
ex) Resident registration certificate, Certificate of family relationship, etc

- ※ Additional documents can be requested for more accurate evaluation.
- ※ It is different from the documents required when claiming nursing expenses and incidental expenses.

### How to submit documents

- 1 **Through postage mail** : Send through registered mail to each of the city and provincial School Safety and Insurance Association
- 2 **Online** : Attach scanned copy of the document to the school safety accident compensation support system

# Was there safety accident in school?

06

## Payments are made under the following criteria



### Scope of payment

Medical care benefits	-Benefit + Some of non-benefit items -(Nursing expenses) amount announced by the Minister of Labor -(Incidental expenses) 20,000 KRW/day	「Article 36 of School Safety Act」
Disability benefit	Daily net profit + Compensation	「Article 37 of School Safety Act」
Nursing benefit	-(Regular) amount announced by the Minister of Labor -(As needed) 2/3 of the regular nursing benefit	「Article 38 of School Safety Act」
Bereaved family benefit	Daily net profit + compensation	「Article 39 of School Safety Act」
Funeral expenses	100-day equivalent of average wage	「Article 40 of School Safety Act」
Compensation expenses	40 million KRW	「Article 40-2 of School Safety Act」

### Due date for payment

- ▶ School Safety and Insurance Association will decide whether to make payment within 14 days of the claim received for the aid insurance benefit.
- ▶ However, it can be extended by 14 days if decision making on whether to make payment is difficult due to justifiable cause.

Was there safety accident in school?

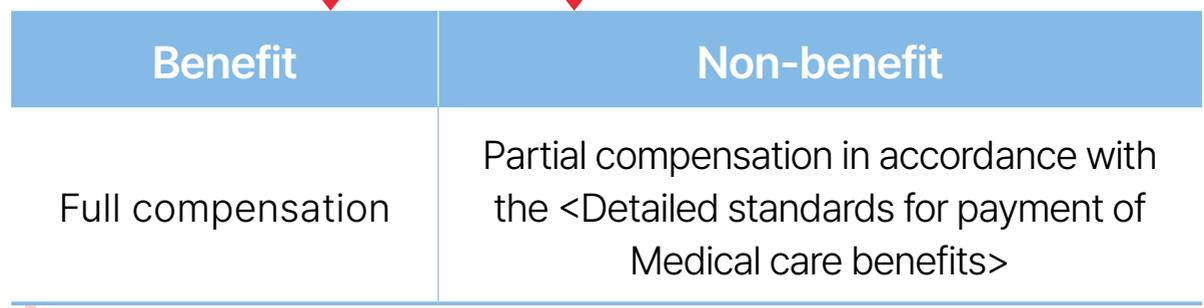
07

# Guidance on criteria for payment of medical care benefits



**[ ]외래 [ ]입원 ([ ]퇴원[ ]중간) 진료비 계산서 · 영수증**

환자등록번호	환자 성명	진료기간		야간(공휴일)진료		
		. . .부터 . . .	. . .까지	[ ] 야간 [ ] 공휴일		
진료과목	질병군 (DRG)번호	병실	환자구분	영수증번호(연월-일련번호)		
항목	급여		비급여		금액산정내용	
	일부 본인부담 본인부담금	전액 본인부담	선택 진료료	선택진료 료 외		
진찰료					⑦ 진료비 총액 (①+②+③+④+⑤)	
입원료					⑧ 환자부담 총액 (①-⑥)+③+④+⑤	
식대					⑨ 이미 납부한 금액	
투약 및 조제료	행위료 약품비				⑩ 납부할 금액 (⑧-⑨)	
주사료	행위료 약품비					
기본항목	마취료				⑪ 납부 한 금액	
	처치 및 수술료					카드
	검사료					현금영수증
	영상진단료				현금	
방사선치료료					합계	
치료재료대					납부하지 않은 금액 (⑩-⑪)	
재활 및 물리치료료					현금영수증 ( )	
정신요법료					신분확인번호	
					현금영수증 승인번호	
					*요양기관 임의활동공간	



Make sure to remember the following!

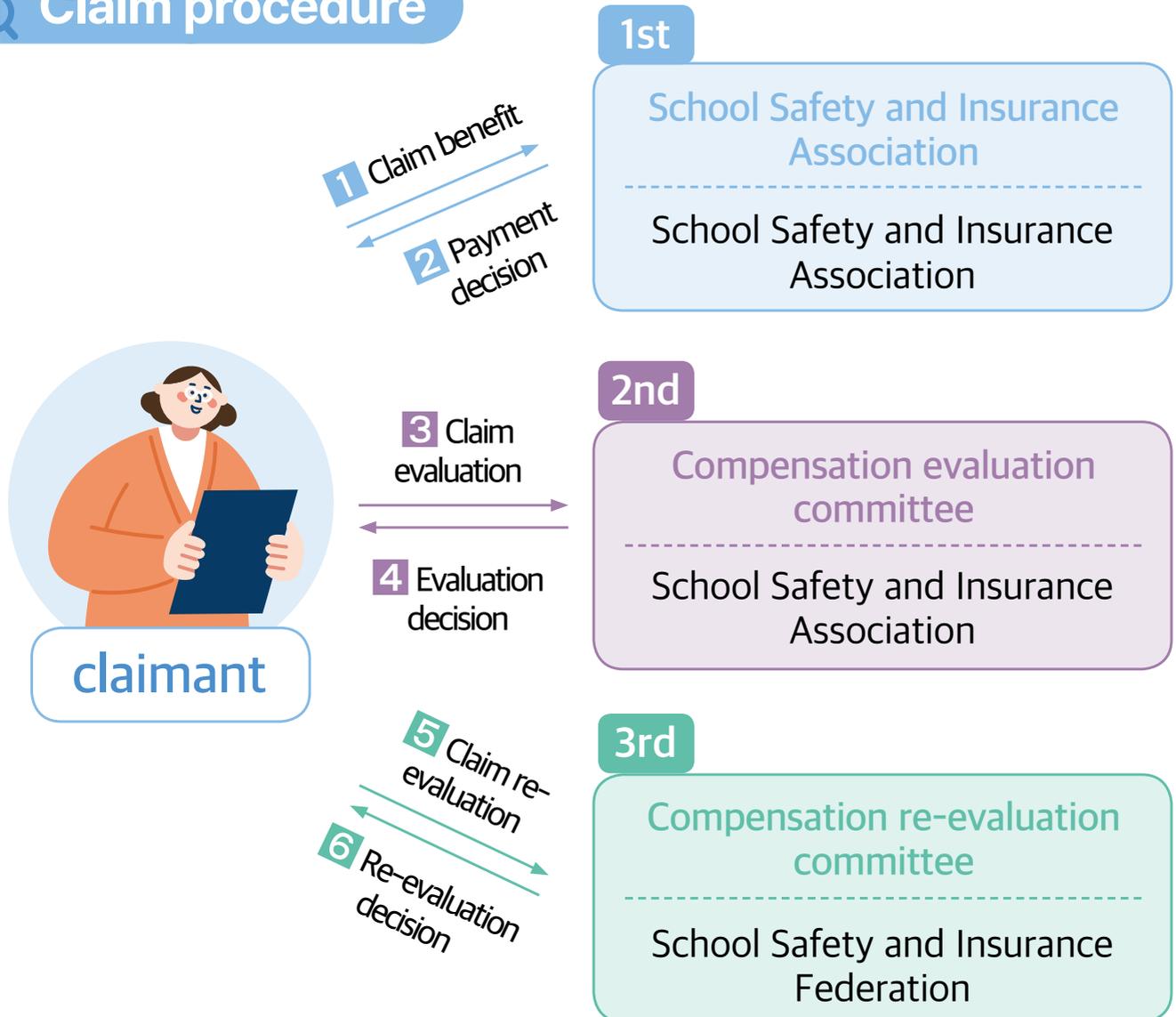
If non-benefit item is erroneously entered in the receipt as benefit item, full compensation will not be made and payment will be made after deduction in accordance with the detailed contents.

# Was there safety accident in school?

08

## What if you are not satisfied with compensation results?

### Claim procedure



### Due date for claim submission

#### Compensation evaluation

Within 90 days of having become aware of the benefit decision

#### Compensation re-evaluation

Within 90 days of the date of delivery of the evaluation claim decision

# Was there safety accident in school?

09

**I am curious about the newly added system!**

## **Payment of nursing expenses and incidental expenses during recuperation**

It is a system for provision of support for nursing expenses and incidental expenses that are incurred during treatment due to school safety accident.

Amendment to 「Article 36 of the School Safety Act」 (Implemented in March '22)

### **Subjects of payment**

- ▶ **Nursing expenses** : If the state of injury and disease corresponds to that needing nursing while recuperating by being hospitalized at a medical institution.
- ▶ **Incidental expenses** : If the family\* provides nursing care by becoming a subject of payment of nursing expenses.  
\* Person with parental right or guardian of recipient, or others with obligation under the law to support the recipient

**[Caution]** Period of hospitalization in intensive care unit, recovery room, closed ward, hospice and integrated nursing care service ward will be excluded from the nursing period.

### **Requisite documents**

#### Documents to be submitted

- Written opinion on nursing expenses and incidental expenses during recuperation
  - ※ Can be downloaded from [Log in 'school safety accident compensation support system' ▶ Guidance on the use ▶ Form]
- ID of the caregiver
- Medical records such as confirmation of hospitalization, etc.
- (At the time of using professional caregiver) Receipt for nursing expenses paid, certificate of professional caregiver
- (At the time of using family caregiver) Certificate of family relationship

※ Additional documents can be requested for more accurate evaluation.

02

## What is school violence victim support system?

It is a system through which the treatment expenses are paid by the School Safety and insurance Association in advance and then seeking indemnification thereof from the assailant student (guardian) thereafter in order for victimized student of school violence to recover from the mental and physical damages incurred as quickly as possible.

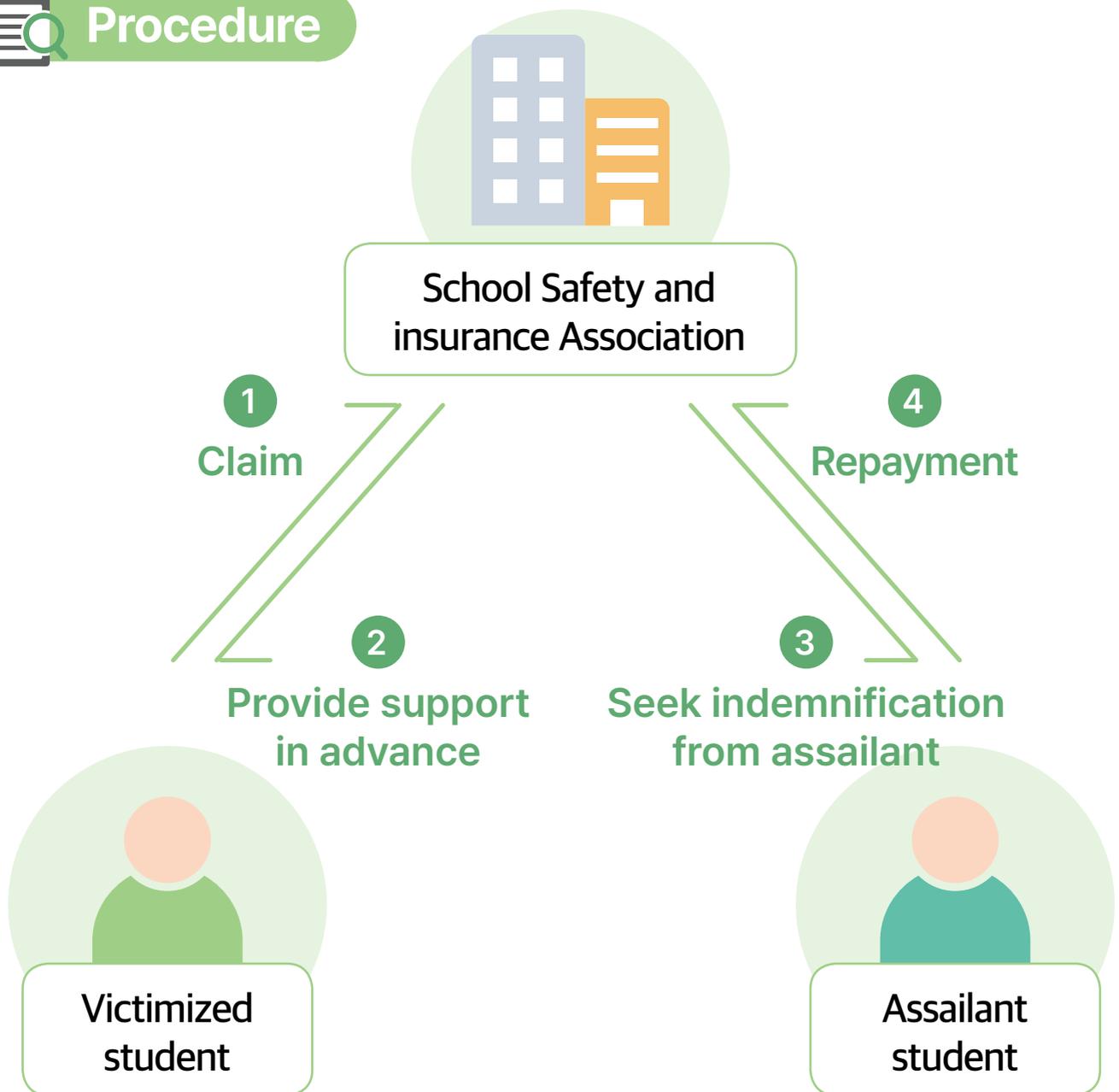


Was there victimization by school violence?

01

## Compensation will proceed in the following order

### Procedure



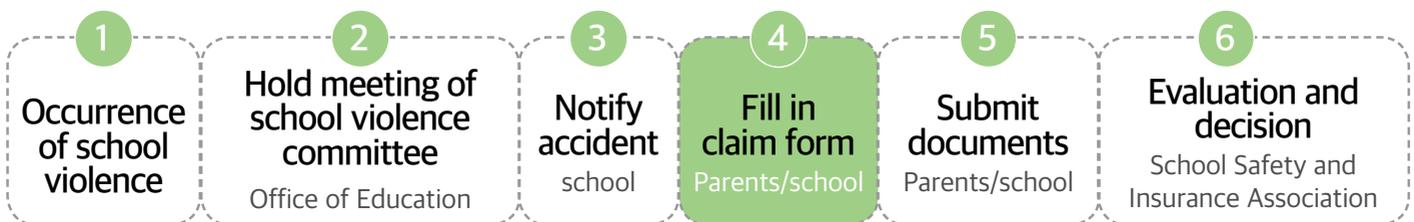
### Claim procedure

- 1 stages Notify school violence accident(school)
- 2 stages Fill in claim form for provision of support for damages of school violence (parent or school)
- 3 stages Submit requisite documents(parent or school)

# Was there victimization by school violence?

02

## Claim as follows



### ? Who?

Parents or school

### ? When?

After having held meeting of school violence response deliberation committee, if agreement between the assailant and victim cannot be reached

### ? How?

Access <school safety accident compensation support system([www.schoolsafe.or.kr](http://www.schoolsafe.or.kr))> and fill in the claim form or download and manually complete the claim form

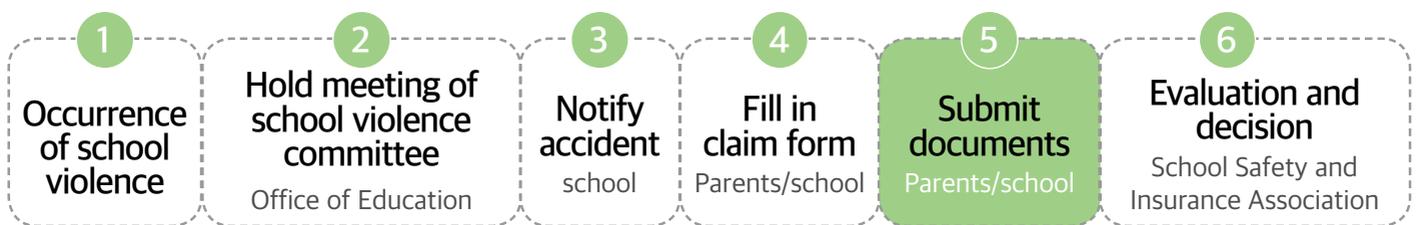
## Scope of support

Scope of compensation	Detailed contents	Recognition period
Psychological consultation and advices	Expenses incurred in receiving consultation and advices at professional psychological consultation institution designated by superintendent of education	2 years (can be extended by 1 year following deliberation by the compensation deliberation committee)
Treatment and recuperation for treatment	Expenses incurred for treatment at medical institution, public health center and pharmacy, etc.	
Temporary protection	Expenses incurred for temporary protection at institution designated by superintendent of education	30 days

# Was there victimization by school violence?

03

## What are the documents to be prepared?



### Requisite documents

Categories		Documents to be submitted
Common documents		<ul style="list-style-type: none"> <li>• Bill for cost of treatment of school violence damages, etc.</li> <li>• Copy of bank account of claimant</li> <li>• Resident registration certificate</li> <li>• Medical certificate</li> </ul>
Document to be submitted for each category of allowances	Psychological consultation and advices	<ul style="list-style-type: none"> <li>• Bill and receipt, etc. from institution rendering treatment</li> </ul>
	Treatment and recuperation for treatment	<ul style="list-style-type: none"> <li>• Bill and receipt, etc. for Medical care benefits</li> </ul>
	Temporary protection	<ul style="list-style-type: none"> <li>• Copy of request by autonomous governance committee or confirmation by school principal</li> <li>• Bill and receipt of temporary protection institution, etc</li> </ul>

※ Additional documents can be requested for more accurate evaluation.

※ Since there could be differences in the requisite documents between the city and provincial School Safety and Insurance Association, please inquire to the corresponding city and provincial School Safety and Insurance Association for more details.

### How to submit documents

**1 Through postage mail:** Send through registered mail to each of the city and provincial School Safety and Insurance Association

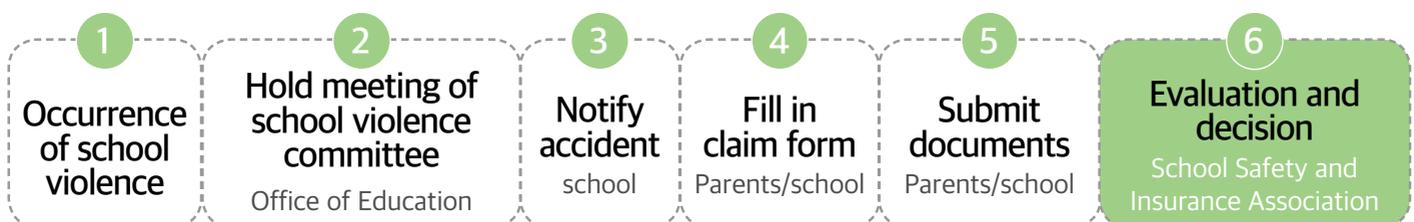
**2 Online :** Attach scanned copy of the document to the system

※ Online document submission method can differ for each city and province

# Was there victimization by school violence?

04

## Information on the processing following evaluation



### How long does evaluation take?

- ▶ School Safety and Insurance Association makes decision on whether to make payment within 14 days of having received claim for school violence damage treatment expenses.
- ▶ However, it can be extended by 14 days if decision making on whether to make payment is difficult due to justifiable cause.

### What if I am not satisfied with the evaluation results?

- ▶ Similar to the school safety accident compensation system, there are 2 opportunities for re-evaluation provided.

### How is indemnification right against the assailant student exercised?

- ▶ School Safety and Insurance Association provides information on the details of support to be provided to the assailant students and guardian in advance in order to provide support for treatment expenses to victimized student and on exercising of indemnification right against the assailant thereafter.
- ▶ Moreover, the scope of indemnification will include all costs paid to the student victimized by school violence.

03

## What is the counseling and psychotherapy support system for victims of school safety accidents?

Consultation and psychological treatment are supported in order to assist student, teaching staffs, participants of educational activities and their families who incurred damages due to school safety accident in achieving psychological stability and social adjustment.

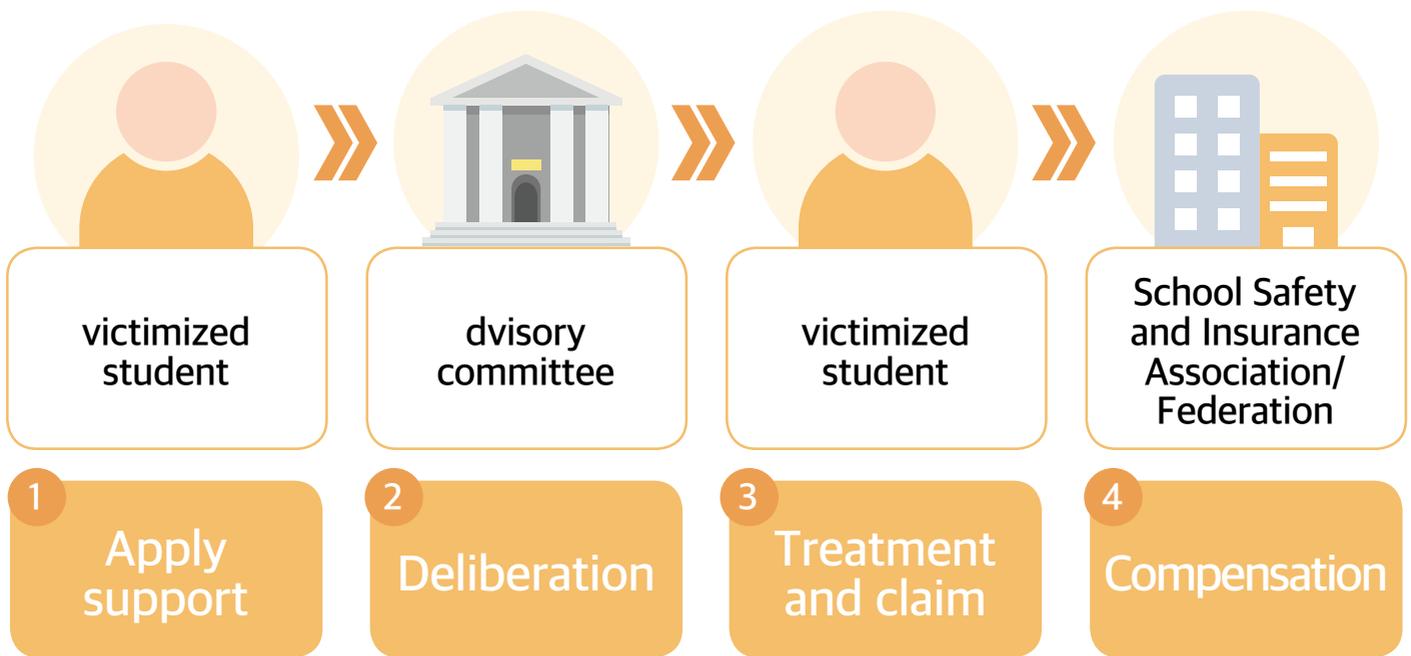


consultative and psychological treatments are supported

01

# Compensation will proceed in the following order.

## Order of support



## Deliberation organization



consultative and psychological treatments are supported

02

## Support is provided as follows

### Subjects of support

Supports treatment of students, teaching staffs, participants of educational activities and their families (spouse, lineal ascendant and descendant, siblings) who incurred damages due to school safety accident.

### Support period

Although support can be provided within the period of 1 year, it can be extended by seeking the opinion of the advisory committee.

### Institution in charge of treatment

Support can only be provided for the costs of treatment at designated treatment institutions

- 1 Medical institutions at which specialists in psychiatry render treatment
- 2 Psychological consultation institution designated by the Minister of Education or superintendent of education (Bureau of Education)
- 3 Consultative and psychotherapy institution operated by the central and local autonomous governments

※ Please inquire to the corresponding city and provincial School Safety and insurance Federation for more



# Guidance on the method of using school safety accident compensation support system



# Guidance on the method of using school safety accident compensation support system

01

1

## Access and logging in

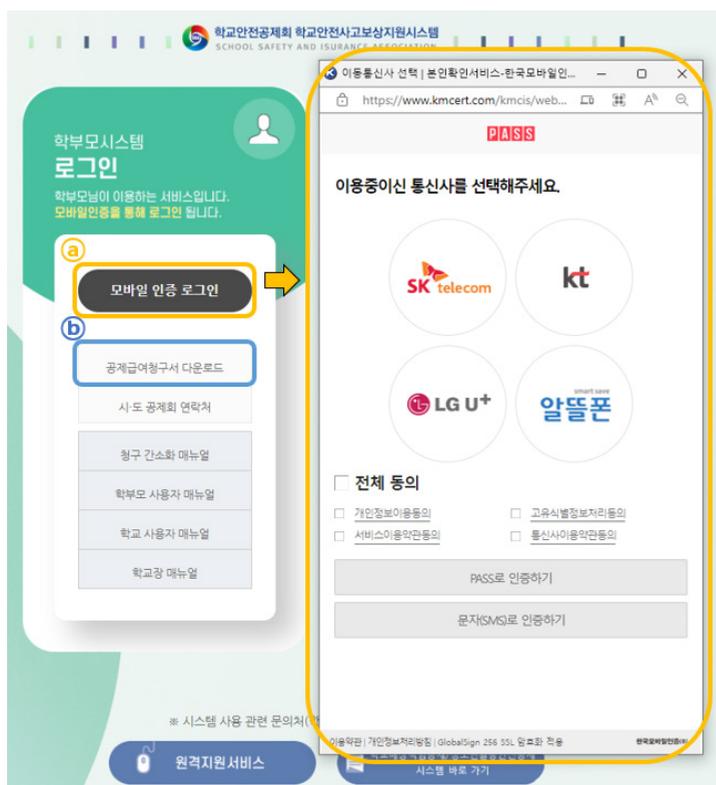
? How can I gain access?

Go to [www.schoolsafe.or.kr](http://www.schoolsafe.or.kr)



QR code

? Do I have to join membership?



“No! You can login through mobile certification.”

You can access the system after having **a** logged in through mobile certification with the mobile phone registered under the name of the parents.

※ If it does not operate please contact School Safety and Insurance Federation(☎1688-4900)

What if it is difficult to use the system?

**b** You can download aid insurance benefit claim form and fill it in manually.

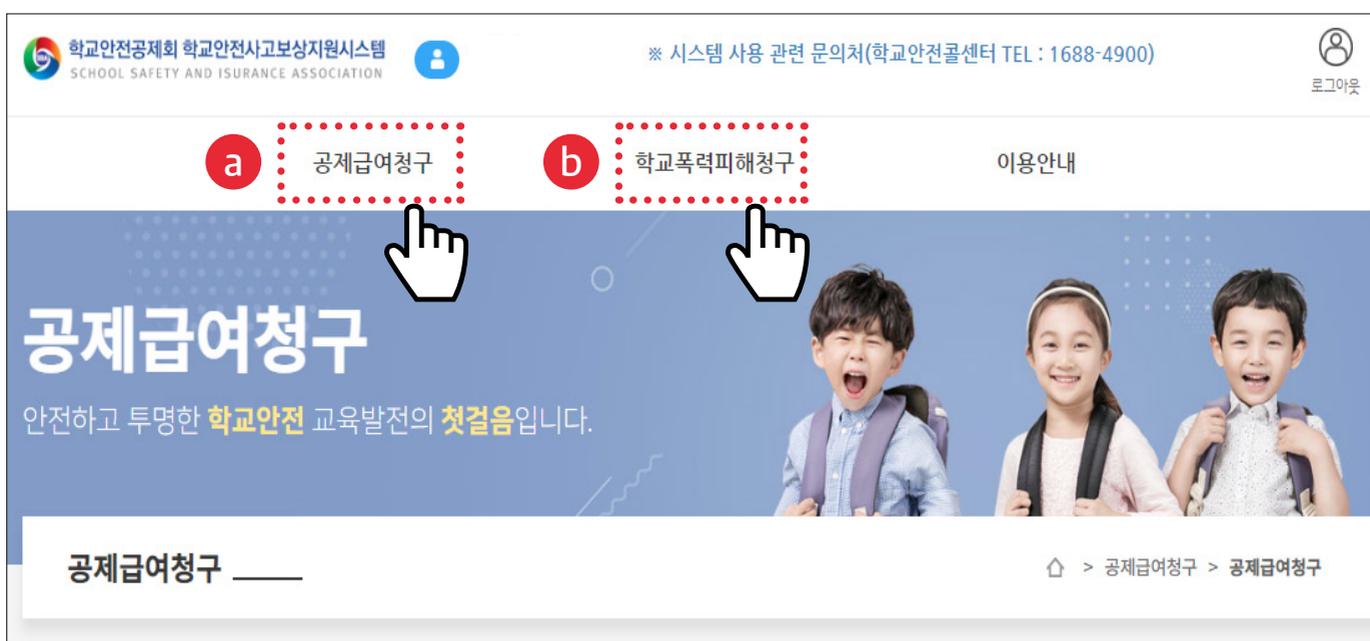


# Guidance on the method of using school safety accident compensation support system

2

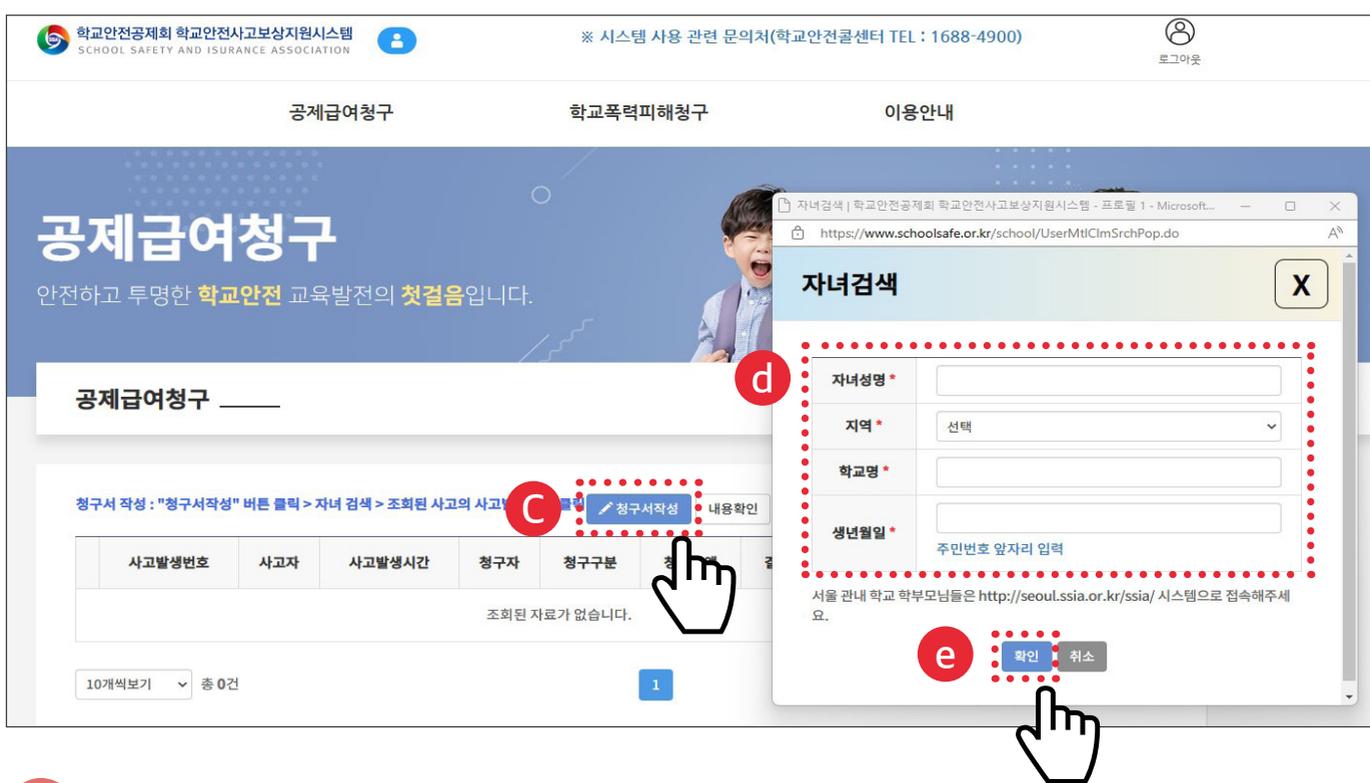
02

## Filling in aid insurance benefit claim form



**a** Click aid insurance benefit claim button.

**b** For school violence damage claim, click this menu.



**c** Click **Fill in claim form** button.

**d** After having entered information on your child,

**e** click **Confirm** button.

# Guidance on the method of using school safety accident compensation support system

3

03

## Filling in aid insurance benefit claim form

사고발생번호	구분	사고자	사고발생시간	통지자	사고시간	사고장소	문서상태
2022-0405462	일반사고	강승무/ 1학년 1반	2022-11-04 12: 08	강승무/	음악시간	시정각실	접수
2022-0404487	일반사고	강승무/ 1학년 1반	2022-11-03 09: 11	강승무/	미술시간	복도	접수

**f** If the status of the document is [Received], select the corresponding [Accident occurrence No.]

※ If pop-up window, [There is no accident searched], is generated, request prompt accident notification to the school.

**Order of Claims** : Occurrence of accident ▶ (school)Notification of accident  
▶ (school or parent)benefit claim

**g** Filling in claim form (basic information) : Input information on the claimant, aid insurance subscriber (school principal) and recipient (student).

**h** Filling in claim form (Miscellaneous issues) : Attach accident overview, amount claimed, bank account and requisite documents.

# Guidance on the method of using school safety accident compensation support system

04

4

## Output claim form filled in

**공제급여청구**  
안전하고 투명한 **학교안전** 교육발전의 첫걸음입니다.

공제급여청구 >>> 공제급여청구 > 공제급여청구

사고발생일 2020-02-23 ~ 2023-02-23   
  사고자성명   
  사고발생번호   
  생년월일  
 청구자   
  청구자구분   
  급여종류   
  처리상태

사고발생번호	사고자	사고발생시간	청구자	청구구분	청구금액	결정금액	처리상태	제출구분	청구인	접수
<input checked="" type="checkbox"/> 2023-0442466	김은주/ 1학년 1반	2023-01-01	서영호/ 부모	요양급여(치료비)	1,000,000		미접수	온라인	0	0

- i** After having checked the corresponding accident occurrence No. box,
- j** Click **Print button**
- k** Check status of progresses in claiming

### 🔍 Status of processing

- Not received** The School Safety and Insurance Association has not confirmed the aid insurance benefit claim form that has been filled in
- Supplementation** Need supplementation due to inadequate completion of the aid insurance benefit claim form
- Supplementary submission** Inadequately completed aid insurance benefit claim form has been supplemented
- Evaluation in progress** Relevant attached document arrived at the School Safety and Insurance Association and is being evaluated
- Evaluation completed** Evaluation is completed and remittance of payment is being prepared
- Remittance** Payment for the corresponding claim has been completed



**A Safe**  
school life

**A Happy**  
school life

*The School Safety and Insurance  
Federation will go together with you*



**학교안전공제회**  
School Safety Insurance Federation